

Cape Girardeau County Commission Minutes

CAPE GIRARDEAU COUNTY COMMISSION, MINUTES OF THURSDAY, MARCH 11, 2010, TENTH DAY OF FEBRUARY TERM

Commission met pursuant to adjournment. Present were Presiding Commissioner Gerald Jones; First District Commissioner Paul Koeper; Second District Commissioner Jay Purcell; Clerk of the County Commission Kara Clark Summers; and Deputy Clerk of the Commission Donna Oldham.

Prior Minutes

Presiding Commissioner Gerald Jones asked if there were any corrections to the minutes of the previous meeting. A motion was made by Commissioner Koeper and seconded by Commissioner Jones to approve minutes of the previous meeting as presented. Motion passed two to one (Jones-Aye, Koeper-Aye, Purcell-Nay). A correction was later made to the minutes to clarify misunderstanding on motion made March 8th regarding County Road 256/259, as per Kara Clark Summers, County Clerk.

Balance Sheet for February 2010

Balance Sheet for February 2010 received from Roger Hudson, County Treasurer. Filed.

Prop One Distributions for March 2010

Purchase Orders for Prop One Distributions for March 2010 approved as follows: Sheriff Budget Saving Fund in the amount of \$19,430.73; Road and Bridge Fund in the amount of \$119,611.15; and Cape Special Road District in the amount of \$154,571.70. Copies filed.

Letter From Sequoia Consulting

Copy of letter from Sequoia Consulting Group to Morley Swingle, Prosecuting Attorney, regarding Indirect Cost Allocation Plans in Missouri. Letter filed.

CD of Cancelled Checks for February 2010

CD of cancelled checks from US Bank for February 2010. Filed.

Prop One and Local Sales Tax Reports

Prop One and Local Sales Tax reports received for February 2010 as follows: Prop One - \$561,723.47 and Local Sales Tax - \$562,359.45. Copies filed.

Letter Regarding Raising of Portion of Dutchtown Levee

Letter received from Mark Lester, representing Gertis, Lester, Dameron and Associates Engineering Consultants, regarding proposed modifications in raising a 700 ft. long portion of the Dutchtown Levee. Letter filed.

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Energy Grant Award

Notice of Award of Grant to Cape Girardeau County in the amount of \$318,000. A motion was made by Commissioner Koeper and seconded by Commissioner Purcell to approve energy grant as presented to us, but with the understanding that there will be 41 more proposed buildings added to the grant information that will be submitted back to the Missouri Department of Natural Resources by the Monday, March 15, 2010 deadline. The amount was correct, but the building information was not complete. Approval was given for Presiding Commissioner Gerald Jones to execute the Financial Assistance Agreement and Grant Agreement, with complete information attached, which will be submitted to DNR by the deadline. Motion passed unanimously (Jones-Aye, Koeper-Aye, Purcell-Aye). Copy filed.

Approval of Closed Session Minutes

A motion was made by Commissioner Koeper and seconded by Commissioner Purcell to approve minutes of Closed Session from March 8, 2010. Motion passed unanimously (Jones-Aye, Koeper-Aye, Purcell-Aye).

Common Pleas Courthouse Gazebo Reservations

Common Pleas Courthouse Gazebo reservations approved for Weddings of Twana Presley on June 19th and Jennifer Talley on April 3rd, 2010. Copies filed.

Bond on Mental Health Board Treasurer

Bond received from Teeple Insurance Agency on Bonnie Chaudoir, Mental Health Board Treasurer, from 3/5/10 to 3/5/13. Bond filed.

Mental Health Board Correspondence

Financial Statement, Independent Accountants' Report, and notice of anticipated receipts for 2010 of the Mental Health Board received and filed.

Erroneous Assessments

Erroneous Assessments received from Jerry Reynolds, Assessor, and court orders issued to correct same.

Statement of Monthly Collections

Statement of Monthly Collections received from Diane Diebold, County Collector, for January 2010. Filed.

Purchase Orders Approved

A motion was made by Commissioner Koeper and seconded by Commissioner Jones to approve purchase orders, as presented by the County Auditor's Office. Motion passed (Jones-Aye, Koeper-Aye, Purcell - Abstained).

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Bid Awarded - Used Vehicle - Juvenile Department

Recommendation received from Randy Rhodes, Juvenile Department Director, to accept bid of Crown Chevrolet on Used Vehicle. A motion was made by Commissioner Purcell and seconded by Commissioner Koeper to award bid to Crown Chevrolet on a 2009 Chevrolet Impala LT with 28,000 miles, without trade, for \$13,500. Motion passed unanimously (Jones-Aye, Koeper-Aye, Purcell-Aye). Correspondence filed.

Land Tax Sale Over-Surplus

Purchase order approved to Gary & Susan Zimmerman for land tax sale oversurplus in the amount of \$1,940.97. Copy filed.

Payroll Change Form - Jane McDowell

Payroll Change Form on Jane McDowell, Collector's Office, from \$24,043.00 to \$24,764.00, effective 1/1/10. Filed.

Payroll Change Form - Betty Wilson

Payroll Change Form on Betty Wilson, Collector's Office, Termination, effective 1/1/10. Filed.

Payroll Change Form - Kristi Watson

Payroll Change Form on Kristi Watson, Collector's Office, from \$14.15 to \$15.58 per hour, effective 1/1/10. Filed.

Payroll Change Form - Lois Overbeck

Payroll Change Form on Lois Overbeck, Collector's Office, from \$11.64 to \$11.99 per hour, effective 1/1/10. Filed.

Payroll Change Form - Carol Bollinger

Payroll Change Form on Carol Bollinger, Collector's Office, from \$24,536 to \$25,272, effective 1/1/10. Filed.

Payroll Change Form - Barbara Gholson

Payroll Change Form on Barbara Gholson, Collector's Office, from \$10.61 to \$10.93, effective 1/1/10. Filed.

Payroll Change Form - Kathy Jordan

Payroll Change Form on Kathy Jordan, Collector's Office, from \$9.32 to \$9.60 per hour, effective 1/1/10. Filed.

Payroll Change Form - Darlene Smallwood

Payroll Change Form on Darlene Smallwood, Collector's Office, from \$8.54 to \$8.80 per hour, effective 1/1/10. Filed.

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Payroll Change Form - David Gholson

Payroll Change Form on David Gholson, Collector's Office, from \$7.25 to \$7.50 per hour, effective 1/1/10. Filed.

Payroll Change Form - Cindy Bromley

Payroll Change Form on Cindy Bromley, Collector's Office, from \$8.80 to \$9.06 per hour, effective 1/1/10. Filed.

Payroll Change Form - Brenda Dodd

Payroll Change Form on Brenda Dodd, Collector's Office, at \$7.50 per hour, effective 1/1/10. Filed.

Payroll Change Form - Joan Dohogne

Payroll Change Form on Joan Dohogne, Collector's Office, Termination, effective 1/1/10. Filed.

Payroll Change Form - Joshua Beard

Payroll Change Form on Joshua Beard, Corrections Officer, New Hire, at \$21,013.78, effective 3/5/10. Filed.

Caney Creek Bridge Replacement - County Road 422

Letter received from St. Louis Corps of Engineers regarding a Section 404 Permit required for project to replace existing bridge carrying County Road 422 over Caney Ford Creek in Cape Girardeau County. Correspondence filed.

Ameren UE Letter - Tree Trimming Notification

Notification from Ameren UE that in the next several months they will be trimming trees that could possibly interfere with electric service. Letter filed.

Recommendation From Salary Committee

Memo received from the Salary Committee recommending that the Commission approve the following two items. 1. Should the committee gather salary information from other counties as they did last year and make recommendations? 2. The committee recommends all elected office holders and department heads update all job descriptions for each employee. A motion was made by Commissioner Koeper and seconded by Commissioner Purcell to approve above recommendations, as submitted by the Salary Committee. Motion passed unanimously (Jones-Aye, Koeper-Aye, Purcell-Aye). Copy filed.

Adjourn

Presiding Commissioner Gerald Jones asked if there was any further business to come before the Commission. There being none, the Commission adjourned.

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Signatures

Gerald W. Jones, Presiding Commissioner

Paul E. Koeper, First District Commissioner

Jay C. Purcell, Second District Commissioner

Attest:

Kara Clark Summers, Clerk of the County Commission

Donna S. Oldham, Deputy Clerk of the Commission

APPROVED COPY

Thursday, March 11, 2010